

Response Date: _____
Specification Section: _____
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K/J Job No.: _____
Project Name: _____

Item	K/J Action	Refer to Comment	Manufacturer or Supplier	Title of Submittal / Drawing

A. The action(s) noted above have been taken on the enclosed document(s).

NET = No Exceptions Taken A&R = Amend and Resubmit NR = Not Reviewed
 MCN = Make Corrections Noted RR = Rejected, Resubmit

Comment(s):

B. Corrections or comments made on the shop drawings during this review do not relieve the Contractor from compliance with the requirements of the Drawings and Specifications. This check is only for review of general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. The Contractor is responsible for: confirming and correlating all quantities and dimensions, selecting fabrication processes and techniques of construction, coordinating its work with that of all other trades, and performing its work in a safe and satisfactory manner.

_____ type responder name here & sign above

Distribution	Submittal	Encl.	RESPONSE
Owner	_____	_____	_____
Engineer	_____	_____	_____
Contractor	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
File	_____	_____	_____