

To: Name
MailingAddress
CityStateZip

Date: Date
K/J Job No.: 000000.00
Project: ProjectName
Contract Date: Date
Period To: Date

Distribution to:
 Owner
 Engineer
 Contractor
 Architect

Attn: Name

From: ContractorName
Mailing Address
CityStateZip

Reviewed By: Kennedy/Jenks Consultants, Inc.
MailingAddress
CityStateZip

Prepared By: Name

Recommended By: Name

Contractor's Application for Payment	
1. Original Contract Sum	_____
2. Net Change by Change Orders	_____
3. Contract Sum To Date (Line 1 ± 2)	_____
4. Total Completed & Stored to Date (Column G on Page 2)	_____
5. Retainage:	
a. _____ % of Completed Work (Column D + E)	_____
b. _____ % of Stored Material (Column F)	_____
Total Retainage (Lines 5a + 5b or Total in Column I)	_____
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	_____
7. Less Previous Payments (Line 6 from prior Applications)	_____
8. Current Payment Due (Line 6 less Line 7)	_____
9. Balance to Finish, Including Retainage (Line 3 less Line 6)	_____

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents and that all Work for which previous payments have been received is free and clear of liens, claims, security interests or encumbrances of any kind. The Contractor further warrants that title to all Work covered by this Application for Payment will pass to the Owner no later than the time of payment.

By: _____ Date: _____
Contractor

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My Commission expires: _____

Engineer's Recommendation for Payment: In accordance with the Contract Documents, the Engineer recommends to the Owner that the Contractor is entitled to payment in the amount recommended, subject to withholds, deductions or credits pursuant to the Contract Documents.

Amount Recommended..... _____
By: _____ Date: _____
Kennedy/Jenks Consultants, Inc.

Change Order Summary	Additions	Deductions
Total Changes approved by Owner in previous months		
Total approved this month		
Totals		
Net Changes by Change Order		

This Certificate is not negotiable. The amount recommended is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No.: 9999
 Application Date: Date
 Period to: Date
 K/J Job No.: 000000.00

A Item No.	B Description of Work	C Scheduled Value	D+E Work Completed		F Materials Presently Stored (not in D or E)	G Total Completed and Stored to Date (D+E+F)	G÷C %	H Balance to Finish (C-G)	I Retainage (if variable rate)
			D From Previous Application (D+E)	E This Period					
Grand Totals									