

Instructions for Disadvantaged Business Enterprise Utilization Certification (DOT Form 272-056)

To be eligible for award of the contract, the bidder shall properly complete and submit a Disadvantaged Business Enterprise Utilization Certification form with the bidder's sealed Bid Proposal that demonstrates how the bidder intends to meet the DBE Condition of Award (COA) goal.

Box 1: Name of Bidder (Proposal holder) submitting a bid.

Column 1: Name of the Disadvantaged Business Enterprise (DBE) and Certificate Number.

Column 2: The Project Role that the DBE will be performing as follows;

- Prime,
- Joint Venture,
- Subcontractor,
- Manufacturer,
- Regular Dealer*

The role is used to determine what portion of the DBE participation may be credited toward the goal. See *Crediting DBE Participation toward Meeting the Goal* as described in the *Disadvantaged Business Enterprise Condition of Award Participation* specification.

Column 3: A description of the work to be performed by the DBE consistent with the eligible Description of Work in the Directory of Certified DBE firms. If the DBE is to perform a portion of a bid item, then state Partial and what work is included, e.g., "Electrical (Partial) – Trenching". "Mobilization" will not be accepted as a description of work as it is not considered a distinct item of work that a DBE is certified to perform. The bidder may rely upon the descriptors listed in the Directory of Certified DBE Firms.

Column 4: The dollar amount for each DBE listed in the certification that the prime intends to apply towards meeting the DBE contract goal. It may be that only a portion of the amount paid to the DBE is eligible as COA participation. See *Crediting DBE Participation* in the special provisions; *Disadvantaged Business Enterprise Condition of Award Participation*.

Box 2: The goal stated in the contract in terms of a dollar amount or a percentage as noted under the general special provision; *DBE Condition of Award (COA) Goal, Disadvantaged Business Enterprise Condition of Award Participation*. When expressed as a percentage it is a percentage of the sum total of all bid items as submitted in the bidder's proposal.

Box 3: The total for column 4. This value must equal or exceed the goal amount.

* Note: In accordance with 49 CFR 26.55(e)(2)(i), if the materials or supplies are purchased from a DBE Regular Dealer, the amount to be counted towards the DBE will be sixty percent (60%) of the cost of the materials or supplies, e.g., Material cost: \$100,000, allowable amount toward DBE goal; \$60,000.